

Maple Ridge School Parent Association Meeting

Thursday, October 17, 2024

Virtual

7:15 - 8:00 pm

Meeting Minutes

Quorum - 7 members, 5 of whom are voting members (ie. not principal or staff members) and 2 of whom are elected Officers (includes President, Vice-President, Secretary or Treasurer).

*Quorum Met: **yes/no**; 22 attendees (staff: Laidlaw, McNeil) Lindsey, Avery, Kashmira, Veronica, Ellie, Kody*

Agenda Items	Min	Speaker
1. Welcome/Introductions/Call to Order:	2	Cara P.
2. Motion to Approve Agenda: • Motion by Nicole S. and seconded by Jenn L	1	Cara P.
3. Motion to Approve Minutes from September 2024: • Motion by Nicole S. and seconded by Jenn L	1	Cara P.
4. Reports • Treasurer Report ○ Revenue General account: ■ Mabels Labels: \$133.04 ■ Healthy Hunger: \$869.75 ○ General account: ■ Closing balance: \$25,772.25 ○ Casino Account: ■ Closing balance: \$81,174.71 • School Wishlist ○ Tier 1 (Casino account) ■ Photography residency - \$17,000 ■ Art and Design residency - \$6,000 ■ Lacrosse residency - \$5,500 (previously approved) ■ Questions about confirming these would come out of the Casino account, and	25	Cara P. Kody S. Kelsey W. Cara P. Avery P.

about timing for the photography and art/design being TBD.

- Tier 2 (Casino account)
 - Canon Ivy Mini Printers and paper - \$3,500
 - Sensory items - \$2,500
 - Science items (e.g., magnifying glasses, pocket microscopes, National Science Teachers assoc digital membership, Bow Habitat Station, fish tank cooler) - \$850
 - MathUP Practice and Reflect - \$100
 - Literacy Resources - \$1,200
 - Art drying rack - \$150
- Tier 3 (Casino Account for all except furniture)
 - Phys Ed equipment - \$900
 - Second 3D printer - \$2,000
 - Projector for gym - \$3,200
 - Furniture for shared spaces - \$10,000
- Questions and comments:
 - What about water bottle refill station on second floor? Yes, could add it to the list
 - Don't have the other projected spend requests in the budget without Treasurers in attendance.
 - Clarity that residencies, etc. can come out of Casino account, general furniture must come out of Main account.
 - Good to move projector to tier 2 since it's likely to stop working very soon
 - Propose approving tier 1 and 2, with projector and remember that it takes a while to source things.
 - Casino funds need to be spent, or it isn't looked upon favourably from AGLC
 - Break out the general account to confirm that account will be ok to be drawn down.
 - Tier 3 is all Casino account except furniture, Tier 2 is all Casin, and Tier 1 is all Casino
 - Park the furniture (\$10,000) until next meeting with more details.

■ Motion by Jenn L. for \$37,400 for all wish list items, except shared-space furniture. Seconded by Avery P. ■ Will come back in November with water fountain ask, Elder Harley request and music subscription request and carry-forward furniture request. ● Casino Report ○ Reminder that next Casino would be in late 2025 ● Fun Lunch (Healthy Hunger) Report ○ \$2,354 raised to date ○ Need help handing out future orders sign up here ○ Veronica will take over Healthy Hunger from Kelsey. Thank you to Veronica and Kelsey! ● Fundraiser Report ○ Food truck fundraiser - incoming donation, unsure of amount yet. Will share the next meeting. ○ Bus driver gift cards - have moved forward with grade 4 ○ Ellie R will lead the Purdy's fundraiser, but will need help. A couple of options, either at 50% or 25% profits. Ellie needs the Parent Association banking info. Cara will follow up. ○ Veronica headed the Purdy's fundraiser at her child's preschool, and would be happy to help Ellie with this fundraiser. They did the full menu and raised \$7,500. ● Special Events Report ○ Winter Solstice event - we will be putting out a call for volunteers for a "parent lounge" and seeking out piano player(s). Avery volunteered to organize the parent lounge, with help from Veronica.		
5. Old Business ● Bus driver gift update (grade 4 leadership) ○ to be delivered within next week	5	Cara P.
6. New Business ● School Swag Store	5	Cara P.

○ Last year we did a bulk order, which was a lot of work to sort and distribute. Looked for something easier. ■ One option is that parents do their order within 4-5 weeks and it is delivered to the school. Do have to distribute, but not sort - this is less expensive and more in line with costs last year. ■ Another option would be for parents to order and ship to home, but this is more expensive. (e.g., \$51 per t-shirt and \$63 for a hoodie, but price can come down a bit with negotiation) ■ Another option would need creating an Etsy store, which seems complicated. ■ For any option we could add a few dollars to make it a fundraiser. ■ Question - is it possible to use Healthy Hunger to do orders through it, like a storefront? Nicole will investigate, but Healthy Hunger would likely take a cut. ■ Preference for ease of distribution vs price - volunteers willing to distribute to keep costs down. ■ Would we also order Kindergarten 2025 t shirts? Nicole confirm that yes we could. ■ We can add other items like zip hoodies, toques, etc. ■ Veronica will look into locally made Cricut options. Nicole and Veronica will connect to move forward. ■ No objections about move the project forward ● PA supplies budget request (\$200 for banners) ○ Banners for Parent Association table so people know who we are. ○ Motion to purchase banners for Parent Association - Nicole S and seconded by Jess A		
7. Next Meeting: ● November 21 (Grade 1 teachers presentation) - virtual 8. Upcoming Dates and Events ● Winter Solstice celebration: Dec 19	5	Cara P.
9. Motion to Close Meeting:	1	Cara P.

• Motion to close the meeting - Lindsey M, seconded by Avery P		
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